

TOWN OF LAKEVILLE
Selectmen's Meeting Minutes
November 17, 2014 – 6:00 PM

On November 17, 2014, the Board of Selectmen held a meeting at 6:00 PM at Apponequet High School in Lakeville. The meeting was called to order by Chairman Powderly at 6:02 PM. Selectmen present were: Selectman Powderly and Selectman Hollenbeck. Also present were: Rita Garbitt, Town Administrator and Tracie Craig, Executive Assistant. LakeCAM was taping for local community broadcast.

Review Leave of Absence Request – Jennifer Jewell – Part Time Conservation Clerk

Chairman Powderly read Jennifer Jewell's letter requesting a leave of absence from her Part-time Conservation Clerk Position, as she accepted the Temporary Assistant Town Clerk Position. He read the second paragraph where Ms. Jewell stated that she intended to return to the Conservation Clerk position on April 27, 2015, if she was not hired as the Assistant Town Clerk. Chairman Powderly stated that he did not like the idea of holding a job open for anyone. Ms. Garbitt said that if Lillian Drane runs for the Town Clerk position and is elected, she will post the vacancy for the Assistant Town Clerk, which Ms. Jewell said she will apply for. Selectman Hollenbeck said she was not in favor of holding the position open. Ms. Jewell would be away from her position for approximately five (5) months. Selectman Hollenbeck asked if she would continue working her eight (8) hours for the Fire Department. Ms. Garbitt responded no. We cannot have the current Fire Clerk absorb the hours as she now works 18 hours a week. She is retired from the School Department and cannot work any more hours. Chairman Powderly would like to speak to the Fire Chief to see if he needs the additional eight (8) hours a week.

Upon a motion made by Selectman Hollenbeck and seconded by Chairman Powderly, it was:

VOTED: To table this issue until the next meeting of the Board of Selectmen in December.
Unanimous in favor.

Review and vote on Job Description-Temporary Part Time Conservation Clerk

Ms. Garbitt told the Board that we do not have an approved Job Description on file for this position, so one has been created. However, this is a permanent position, so we will remove the word "temporary". Selectman Hollenbeck stated that she would like to table this also, and speak to Nancy Yeatts, Conservation Agent, to see if this position is needed.

Upon a motion made by Selectman Hollenbeck and seconded by Chairman Powderly, it was:

VOTED: To table this issue until the next meeting of the Board of Selectmen in December.
Unanimous in favor.

Review and vote on Job Description – Part Time Council on Aging Clerk

Chairman Powderly reviewed the proposed Job Description. Ms. Garbitt said this is another position that does not have an approved Job Description on file. Chairman Powderly asked if

Flo is still going to work a few hours a week. Ms. Garbitt said she is not sure. Selectman Hollenbeck said she is under the impression that this includes Flo's position, plus the additional hours. Ms. Garbitt noted that this position will be posted in house for one (1) week. If no one applies, then we will have to advertise.

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To approve the Job Description for the Part Time Council on Aging Clerk with the amendment to add the word "experience" after two years under Experience and Training.
Unanimous in favor.

Request for Renewal of Temporary Trailer Permit – 19 Stetson Street

Chairman Powderly stated that Phil Sherman has applied for the renewal of his Temporary Trailer Permit at 19 Stetson Street. He said that we have way too many Pods in Town that are not permitted. Ms. Garbitt said at the time the bylaw was revised, the Board of Selectmen grandfathered the ones in place, but any new ones are supposed to be permitted. Chairman Powderly noted that the only person that applies for this permit annually is Phil Sherman.

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To renew the Temporary Trailer Permit for the property located at 19 Stetson Street for a term to expire on December 3, 2015.
Unanimous in favor.

Request for Extension of Temporary Living Trailer – 123 Howland Road

Chairman Powderly read the request from Thomas Zuber for a six (6) month extension of the Temporary Living Trailer permit at 123 Howland Road. The property suffered a house fire, and Mr. Zuber has not completed the repairs yet.

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To renew the Temporary Living Trailer for the property located at 123 Howland Road for a term to expire on May 19, 2015.
Unanimous in favor.

Request from Lakeville Arts Council for signage for Made in Lakeville Event – December 6, 2014

Chairman Powderly read the request from the Lakeville Arts Council to place an A frame sign on the island at the intersection of Precinct and Pickens Streets and the lawn of Somethin's Brewin' Book Café for the Made in Lakeville Event on December 6, 2014. Chairman Powderly said he did not have an issue with either sign, as long as they are removed within two (2) days

after the event. Selectman Hollenbeck said her only concern would be the sign interfering with drivers being able to see oncoming traffic at the intersection of Pickens and Precinct Streets.

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To approve the signage request from the Lakeville Arts Council for their Made in Lakeville Event provided the signage is removed within two (2) days after the event and approval of the sign location at the intersection of Pickens and Precinct Streets from the Police Chief.
Unanimous in favor.

Request for One Day All Alcohol Liquor License – Park Commission – November 29, 2014

Chairman Powderly reviewed the application for a One Day All Alcohol Liquor License for the Ted Williams Camp on November 29, 2014 from 6:00 PM to 11:00 PM.

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To approve the request for the One Day All Alcohol Liquor License on November 29, 2014 from 6:00 PM to 11:00 PM.
Unanimous in favor.

Review and vote to approve Selectmen Meeting Minutes of August 25, 2014 and September 8, 2014

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To approve the Selectmen Meeting Minutes of August 25, 2014 and September 8, 2014 as presented.
Unanimous in favor.

New Business

Ms. Garbitt informed the Board that the OATA Grant for thermal audits was approved in the amount of \$12,500. Chairman Powderly hoped that the School Department was able to file their application in time.

Adjournment

Upon a motion made by Selectman Hollenbeck, seconded by Chairman Powderly, it was:

VOTED: To adjourn the meeting at 6:20 PM.
Unanimous in favor.