



**Town of Lakeville**  
**PARK COMMISSION**  
346 Bedford Street  
Lakeville, Massachusetts 02347



## Request for Event

The application is for parties who wish to hold an event in one of the parks managed by the Lakeville Park Commission. All applications are subject to review and approval by the Commission.

Please submit your application to the Park Commission via email ([parkcorrespondence@lakevillema.org](mailto:parkcorrespondence@lakevillema.org)) or mail (346 Bedford Street) or by dropping it off at the Town Hall.

### Section 1 – Request Summary/Contact Information

|                        |                  |                  |  |                     |  |
|------------------------|------------------|------------------|--|---------------------|--|
| Organization/Applicant |                  | Event Name       |  | Event Location      |  |
| Primary Contact        |                  | Phone#           |  | Email               |  |
| Application Date       | Date(s) of Event | Time(s) of Event |  | Applicant Signature |  |

### Section 2 – Description of Event

Describe the event in as much detail as possible, including athletic fields/courts to be used, number of people expected, fee charged, etc. Attach additional pages and information as need.

### Section 3 – Review by Commission

|             |                      |
|-------------|----------------------|
| Review Date | Approved/Disapproved |
| Comments    |                      |

### Section 4 – Process/Comments

|  |                                  |       |
|--|----------------------------------|-------|
| Certificate if Insurance (if required) | Payment Received (if applicable) | Other |
|--|----------------------------------|-------|