

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
March 2, 2015 - Library Local History Room

We were visited by Rich LaCamera who has taken out nomination papers to run for the open position of Library Trustee. Olivia and the Trustees filled him in on what is expected to be a member of our working committee, including the rotation of officers' positions.

The meeting was called to order at 10:05 a.m. by Board Chair Nancy LaFave

PRESENT:

Trustees: Nancy LaFave, Ruth Gross
Library Director: Olivia Melo
Guest: Richard LaCamera
Absent: Don Fronzaglia

READING OF MINUTES:

The February 12, 2015, minutes were approved as corrected. (*Motion made, seconded, passed.*)

DIRECTOR'S REPORT:

The January Directors' Report was not yet ready, but Olivia submitted the Annual Report that is to be submitted to the town. The Trustees approved the annual report. (*Motion made, seconded, passed.*)

BUDGET:

As was approved at the last meeting, the budget will include two additional Monday hours for the library to be open. The budget has been submitted.

STAFF REVIEWS:

Staff reviews will take place in March.

BUILDING AND GROUNDS:

Several leaks have occurred due to snow/ice. These will need to be addressed when the ice melts. Nate Darling is aware of the problems.

We now have a snow thrower. Don Silva (custodian) has done a good job of keeping up with the walkways. The town has removed snow in the parking lot. Olivia received a message from the oil company that they can no longer deliver oil until a path to the outlet is cleared. She notified the Hwy. Dept. about this.

Olivia has noted the need for stakes to be put up in October for snow plows to have a visual aid for the parking lots and oil delivery driveway.

BRICKS:

We have received orders for two bricks since the sale has become a year-round project.

GREAT PONDS GALLERY:

The minutes of the January 15 meeting of the Gallery Arts Committee were supported as written. (*Motion made, seconded, passed.*)

The high school will be in March with a March 14 reception.

Nancy intends to start the photo project for the August library anniversary show soon.

The Gallery intends to have a group show in August 2017 to commemorate the 10th anniversary of the Great Ponds Gallery. The Trustees suggest that it is used as a thank-you to our previous artists and ask them to show with the usual donation: suggestion of 10% donation to the library. (Other possible plans were to suggest a 30-50% donation, or to use this show as a

fund-raiser, with artists donation pieces to the library and 100% of sale going to the Gallery.) Ruth will present the Trustees suggestion to the Gallery Arts Committee.

LONG RANGE PLANS:

Long Range Plans are still on target. Submitted in the budget is funding to cover a self-check station and 2 extra Monday hours.

UNFINISHED BUSINESS:

We have had several additional donations in Cathy Goodfellow's memory. The Friends are in favor of the bench/sculpture memorial. Nancy will approach the Goodfellow family.

NEW BUSINESS:

It is with great regret the the Trustees accepted the resignation of Library Director, Olivia Melo. (*Motion made, seconded, passed.*) Olivia has served the Lakeville Library for eight years as director and has been a leader, a professional and a friend. She will truly be missed by the Board of Trustees and the citizens of Lakeville. The Lakeville Library Board of Trustees thank Olivia for her years of dedication and service, wish her luck and happiness in her new position as Director of the New Bedford Public Libraries and acknowledge the fact that dreams do come true. Olivia's last day in Lakeville will be Saturday, March 28. She will begin her position in New Bedford on Monday, April 6.

Action plan for filling director's position:

The Trustees asked Olivia to post the position on the SAILS and MA Library System and Board of Library Commissioners, as well as the MMA website. She had copies of posting from Groton, Athol and Mashpee - towns of similar populations who recently posted for directors. The trustees support Olivia's re-writing the Director's job description, updating the copy from when she was hired. (*Motion made, seconded, passed.*)

The posting has a closing date of March 20.

The trustees will choose a selection committee and hope to expedite the process.

The trustees discussed plans for the transition period from the time Olivia leaves until we have a new director instated. The decision was made that the Chairman will act as the treasurer for the transition period. (*Motion made, seconded, passed.*)

NEXT MEETING: Thursday, March 26, 9:00 a.m.

MEETING ADJOURNED: 12:40 p.m.

Respectfully submitted,
Ruth Gross