

LAKEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
September 13, 2011 - Library Local History Room

The meeting was called to order at 9:13 a.m. by Board Chair Nancy LaFave

PRESENT:

Trustees: Nancy LaFave, Betsy Walters, Ruth Gross
Library Director: Olivia Melo

READING OF MINUTES:

Minutes of the August 4, 2011, meeting were approved as amended. (Motion made, seconded, passed.)

DIRECTOR'S REPORT:

- **Programming:** August was a successful month. Children's and adults' programs were well attended. In the spring, Teresa spoke to the children at Assawompset which helped to make the summer reading program popular. The library also had an Adult Summer Reading Program which had 45 participants.

Sixteen-year-old Apponequet student, Mark Mello, did a wonderful job with his six-part series, "Battles of the Civil War". He plans to repeat it in the spring. He will be applying for a grant for the spring series. The Friends will make a donation to a History Channel fundraiser in his name. The money will be matched by the History Channel and will help preserve the sites where battles were fought.

- **Building:** The water bill continues to have an extreme jump when we water the lawn every other day as instructed by Town Hall. We have already gone over budget for water. With cooler weather and rain, Olivia has decided to turn off the sprinkler system. The Parks Department is still looking into the tie-in with the Ted Williams Camp well.

Outside lights are set up so that when one bulb goes out, they all do. Betsy looked into solar lights. There are tall and low lights. Olivia will talk to the electrician to see what's available through him.

We are still waiting for estimates to see if the damage from the paintball vandalism is covered under insurance - (\$1,000 deductible).

Ruth requested that the staff open the Gallery doors in the morning to make it appear more accessible to the public. The doors are closed for fire safety when the building is locked.

- **Staffing:** Olivia anticipates full state aid this year. We would like to reinstate staff hours as soon as possible.

GREEN AGAIN:

- The bricks have been delivered and are on the side of the building. The fundraiser has raised \$3450 so far minus \$795.50 for the engraving and the cost of having them set into the walkway.
- September 30 is the last day for the gardens. We still have mulch and blue stones to distribute. Nancy will buy mums with the money raised in the donation flower pots. (Motion made, seconded, passed.)

GIRL SCOUT WILDLIFE PROJECT:

We received a proposal from the Girl Scout troop. The plan was approved. (Motion made, seconded, passed.) Nancy will take responsibility for this project since it affects the grounds.

GALLERY ARTS COMMITTEE:

The "Chair-ish Your Library" project will be introduced at the Lakeville Arts and Music Festival on October 1. Olivia mentioned that we might need a license to hold a silent auction. Ruth will contact Jan Tracy.

POLICY:

Fax service: people rarely have more than one page to have faxed, but occasions have come up where there are patrons wanted many pages faxed when the desk is short staffed. The staff is happy to have the policy set forth in the August Trustees meeting.

LONG RANGE PLAN:

The library's technology plan has to be updated. Several of the computers are not working. We also need to purchase e-book devices to lend out. This is the direction libraries are going in now.

UNFINISHED BUSINESS:

- The Cable Committee, as well as Nancy and Ruth met with the Selectmen to present the idea for the Cable headquarters in the library building. We have not yet heard their view or decision on this.
- There has been interest expressed in housing the archeology exhibit from the Lakeville Train Station Area Dig in the library. No more contact has been made.

NEW BUSINESS:

- The library will provide several parking spaces for the Arts and Music Festival.
- The annual thank you luncheon for library volunteers will be on November 12. Nancy will send invitations.
- Nancy received a bill from Creative Memories for \$78.66 for new scrapbook and archiving materials. Payment was approved. (Motion made, seconded, passed.)
- **Bay State Cooling Proposal:** The software has been installed and training has taken place. We are now in Phase II - EMC services need to come in to regulate the temperatures. Bay State sent a proposal to do the work which says, "...to provide labor to straighten out programming issues, not to exceed \$2,800". (Money will come out of capital campaign.) The proposal was approved. (Motion made, seconded, passed.)
- Sarah Kulakovich has approached Olivia to use the library to show the following movies about school systems:
"Waiting for Superman" and "Race to Nowhere"
There would be no licensing responsibilities as far as the library is concerned. The Trustees approved the plan for this parent group to use the meeting room.
- **Friends:** The Friends' Used Book Sale will take place on October 22 from 10:00 until

2:00. Nancy or Ruth will stay late to close the library at 2:30.

The Friends provided money for two authors to speak as well as the Civil War presenter.

- Olivia presented statistical information comparing population and circulation.

NEXT MEETING :

Thursday, October 13, 2011, 9:00 a.m.

ADJOURNMENT: The meeting was adjourned at 11:19 a.m. (Motion made, seconded, passed.)

Respectfully submitted,

Ruth Gross