

LAKEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES Meeting with the LAKEVILLE CABLE COMMITTEE

Minutes: May 27, 2011 - Library Local History Room

The meeting was called to order at 9:06 a.m.

ATTENDANCE:

Trustees: Nancy LaFave, Betsy Walters, Ruth Gross

Library Director: Olivia Melo

Cable Committee Members: Bob Marshall, Don Foster, Cheri Colucci, Jim Longo, Jose Invenccio

READING OF MINUTES:

Library Trustee Nancy Lafave presented the Library Board's minutes of the December 16, 2010, Joint Meeting minutes

BUSINESS:

- Don Foster (Cable Comm.) reported on a walk-through with Library Trustee Ruth Gross. He declared the library as a "ideal location, good fit" and referred to the project at a "blending of intellectual goals".
- Cable Comm. needs: access, equipment storage, editing office space
- The Cable Committee has money for the project, desire to put in the new entry door that the library needs, want to make access and instruction available to the public for video production and will expect to pay for utilities and maintenance
- Hours and access would be supervised by the Cable Committee, however the use of the meeting room is subject to hours scheduled through the Library Director, even during non-library hours.
- Both committees toured the library. The best possibility and changes to take place are as follows.

Build new walls (possibly not all the way to the ceiling, depending on air quality) to cut off the area of the children's room that is presently used for parents' resources.

Remove study carousel in children's play area and move picture books down.

Place shelves at the location of the bulletin board across from children's circulation area. Relocate coat hooks.

Build new outside door where glass wall is to the left of front entrance with a suggested budget of \$10,000 or less for the door.

- Consensus: The Library will invite the Cable Committee to set up its headquarters in the library pending approval of the plan by both parties and pending the approval of the selectmen.
- Tentative timeline:
 8. Bob Marshall will speak with the building inspector to look into the project and will speak with the town accountant to set up financial plan.

9. Both boards will review the suggestions made by the building inspector
10. Arrange legal issues to transfer funds
11. Bring before selectmen for approval
12. Agreement between committees
13. Project drawing/ Fees/ Permits
14. Project goes out for bid.

AT THIS POINT THE TWO COMMITTEES ADJOURNED TO MEET SEPARATELY.

OTHER LIBRARY BUSINESS:

Nancy presented a bill for \$753.50 for mulch. Trustees approved purchase of annuals and geraniums. (Motion made, seconded, passed.)

MEETING ADJOURNED: Library Trustees adjourned at 11:20 a.m.

OTHER BUSINESS:

Dave from Bay State Cooling called. He has found another contractor to do the work that is needed. Olivia will arrange timing with him. This will be paid out of the capital campaign.

Nancy is still waiting from the Parks Commission to get back to her with information about the well at Ted Williams Camp. Until this is accomplished, this year's lawn watering schedule will be 10 minutes every other day.

Olivia is experimenting with the parking lot lights to decrease energy usage.

Betsy will contact a friend who handles energy conservation for the town of Middleboro to see how we should go about getting an energy audit.

Ruth will work on an article and receptacle for donations to cover mulch and plants for the grounds.

NEXT MEETING: Thursday, May 12, 9:00 a.m.

ADJOURNED: 10:50 a.m.

Respectfully submitted,
Ruth Gross
Trustee Secretary