

LAKEVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

August 17, 2015 –Library History Room

The meeting was called to order at 2:05PM PM by Board Chair Ruth Gross

PRESENT:

Trustees: Nancy LaFave, Ruth Gross, Richard LaCamera

Library Director: Jayme Viveiros

Facility Manager: Nate Darling

READING OF MINUTES: Motion(made, seconded and passed) to approve the minutes of 7/29/15

Change Agenda Order to Meet with Nate Darling:

Discussed proposed location of new well and will provide a proposal in the next 2 weeks.

A/C ongoing maintenance still a problem. Still looking for a new contractor.

Discussed water problems with the entry way. Nate will review the options.

Discussed replacing the roof in the future.

Nate discussed new Work Request Form

Return to regular agenda at 3:04 PM

DIRECTOR'S REPORT:

1. Met with the staff and Town Accountant to process bills and review the budget

Library Director recommended Trustee's allow her to approve the bills.

Motion(made, seconded and passed) to allow Library Director to approve the bills.

2. Budget and Staffing

Monday morning hours are a concern. Will review options before implementing the new hours.

There is no budget for staffing for sick vacation etc. coverage.

Director looking for workflow coverage for October meeting.

BUILDING AND GROUNDS:

Addressed earlier in agenda with Nate Darling

-Nancy provided an update on the grounds plans and are moving forward as resources become available

GALLERY ARTS COMMITTEE

-Motion made to support their minutes , seconded, passed.

-Ruth to write up guidelines for associate members

-Motion(made, seconded and passed) to appoint Lillian Drain a full member and Deirdre Taylor as associate member

-Policy Change Committee of 5 members at least 3 members in attendance

POLICY REVIEW-No changes

LONG RANGE PLANS-Follow-up required

SAVAS ENDOWMENT

Rich to look into selling some of the mutual funds

LAKECAM:

No changes

NEW BUSINESS:

-Motion (made, seconded and passed) to the drive way on 10/3 from 7:00-9:00AM for the Arts Festival and provide drop off box at entrance.

-Motion (made, seconded , and passed) to order the bench for Cathy Goodfellow

NEXT MEETING: Monday 9/21/15 at 4:00 PM ,Library Local History Room

ADJOURNED: 4:38PM (Motion made, seconded, passed.)