

LAKEVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

May 11, 2015 –Library History Room

The meeting was called to order at 6:10 PM by Board Chair Ruth Gross

PRESENT:

Trustees: Nancy LaFave, Ruth Gross, Richard LaCamera

Interim Library Director: Olivia Melo

READING OF MINUTES:

The minutes of 4/11/15 were approved as corrected(Motion made,seconded,passed.)

DIRECTOR'S REPORT:

Olivia submitted April Directors Report.

YOUTH SERVICES LIBRARIAN MONTHLY REPORT

Teresa provided March and April monthly reports.

BUDGET:

Bills and deposits are up to date

FY15 is on target except transfer will be required to cover water expenses

FY16 Budget was increased by \$2000.00 to cover additional hour coverage and was approved by the Bd of Selectmen and the Finance Committee.

BUILDING AND GROUNDS:

-HVAC Maintenance Contract has been cancelled because Bay State is no longer in business.

The contract ran from 7/1/14-6/30/15, They did the maintenance last Fall but haven't done any maintenance this Spring

Will review the maintenance options with Nate Darling ,so the AC can be turned ASAP.

Olivia will see if we paid the company for the maintenance contract for the whole year.

-One door handles need to be fixed.

-Nancy and Rich to meet with Nate to reviews any issues that need to be fixed with the building.

-Rich to contact Jorge Mello to turn on the waterfall. We will monitor the electric bill to determine if the waterfall is cost effective.

-The Town seems receptive to putting in a new well for the irrigation system. Rich to follow up with Rita and Nate to discuss the options.

-Will discuss the concern of the grass cutting with the Highway Department

-Nancy provided an update on the grounds plans and are moving forward as resources become available.

-Ruth informed the Board the new bricks have been installed

-Herb Garden will be redone over the next two years.

-Discussed the Town's concerned about the cleaning of the meeting room and the kitchen.

The issues have been addressed

GALLERY ARTS COMMITTEE

-Motion made to support their minutes ,seconded, passed.

-Arts Committee "Chairish your Library Project" made \$1102.00

POLICY REVIEW-No changes

LONG RANGE PLANS-Follow-up required

SEARCH COMMITTEE- The search will interview two candidates on 5/12/15.

SAVAS ENDOWMENT

The Board reviewed the terms and conditions of the \$25,000.00 endowment set up by the Savas Family on 12/1/1999.

As of 3/31/15 there is \$59,380.00 in the account and the Board is allowed to spend any amount over \$50,000.00.

The Board will review the options of spending the money at the August meeting.

LAKECAM:

The LAKECAM Board of Directors voted Richard LaCamera as Vice-President of the Board as the representative of the Library Trustee's .

NEW BUSINESS:

-Received gift of \$200.00 in memory of Jill Souza

-Motion made, seconded , passed to transfer \$1000.00 from the capital fund to be used for landscaping.

NEXT MEETING: Monday 6/1/15 at 6:00 PM ,Library Local History Room

ADJOURNED: 8:04PM (Motion made, seconded, passed.)