

Board of Health Meeting Minutes
October 15, 2014

The Lakeville Board of Health held a meeting on **October 15, 2014** in the Lakeville Town Office Building. Present at this meeting were Board Members, Robert Poillucci, Terrence Flynn and Derek Maxim. Health Agent Lawrence Perry was present, as well as Administrative Assistant Jo Lima.

Vice-Chairman Poillucci called the meeting to order at 6:00 p.m. and noted that this meeting was being recorded by LakeCAM, to be televised at a later date.

Reorganization of Board of Health Members

Vice-Chairman Poillucci said the first order of business was to reorganize the board due to the recent resignation of William Garvey. He welcomed Derek Maxim who was appointed as a Board Member on October 6, 2014.

Upon a motion made by Member Flynn and seconded by Member Maxim, the Board:

VOTED: To appoint Member Poillucci as Chairman. Two in favor, one abstention, (Robert Poillucci).

Upon motion made by Member Maxim and seconded by Chairman Poillucci, the Board:

VOTED: To appoint Member Flynn as Second Member. Two in favor, one abstention, (Member Flynn).

Upon motion made by Member Flynn and seconded by Chairman Poillucci, the Board:

VOTED: To appoint Member Maxim as Third Member. Two in favor, one abstention, (Member Maxim).

Memo from Town Administrator Garbitt

A memo dated October 7, 2014 was received from Town Administrator Garbitt asking that any warrant articles for the Special Town Meeting scheduled for November 17, 2014 be submitted to the Board of Selectmen. Chairman Poillucci explained that the Board was considering raising the Tobacco Vendor Permit Fee from \$25 per year to \$50, but he personally would only agree to do this if the additional \$25 increase in the fee is used to pay for the costs of conducting compliance check inspections, which includes paying minors to aid in these random inspections. Member Flynn said he didn't believe this falls under a warrant article for the Special Town Meeting. He said that usually this was done when the budget was reviewed and line item was added, but it wasn't guaranteed that the additional funding was approved. A memo will be sent to Town Administrator Garbitt stating that there are no warrant articles to submit for the Special Town Meeting.

Upon a motion made by Member Flynn and seconded by Chairman Poillucci, the Board:

VOTED: To send a letter to Town Administrator Garbitt regarding the above discussion. Unanimous vote in favor.

Twin Coach Estates Water System Discussion

Engineer Jamie Bissonnette from Prime Engineering, Inc. was present for discussion. He began the discussion by saying that currently Twin Coach and Edgeway Estates are serviced by existing public water supply wells located in Middleboro. Because Taunton does not want to be responsible for the existing line on the property they will only bring the main on to the property and into a meter box. He said the system functions where you have the wells, they run through the building, one gets pumped out into the Lakeville side and one to the Middleboro side. He reviewed a plan revised April 22, 2014 with Board Members and Health Agent Perry. A lengthy discussion ensued regarding the existing and proposed water mains and services in both parks. One main concern was the dependability of all existing plumbing, valves and piping. Pressure testing and replacement of any necessary equipment was also discussed in addition to emergency (24/7) maintenance of any potential breaks and the need for a designated qualified contractor to perform such. Member Flynn asked where they were they going to discharge to when they disinfect it. Engineer Bissonnette said he wasn't sure and that was a great question. He said he would put together a plan for that and plans will also be brought in for review as they move forward. Chairman Poillucci said he would like the Board of Health to be notified when work begins. Member Maxim asked if there was a time frame. Engineer Bissonnette said Middleboro (Edgeway) wants to get it done before winter and they would try to coordinate Lakeville (Twin Coach) for the same time.

VOTED: To approve the preliminary design for the water main rehabilitation for Twin Coach with the additions that all shut offs work in every unit, including disinfection and pressure testing of the existing 6" main and the services. Unanimous vote in favor.

Conservation Signoff on Septic Plans

Chairman Poillucci said he was told that septic plans should not be held up in Conservation Dept. in order to release a permit to a septic installer. He said it is the engineer's responsibility to have their plans approved by conservation. He said they are welcome to come down and review the plans that get submitted to the Board of Health. Agent Perry said it's always been a policy that when the plans come into the Board of Health Office, a copy gets forwarded to Conservation with a sign off sheet for their approval before a plan would be given out to a septic installer. Member Flynn was under the impression that the septic permit was given out regardless, as long as it was approved by the Board of Health. Member Maxim asked if a plan was sent up even if there were no wetlands and Agent Perry replied yes. Board Members agreed that a plan could get sent up as always, but Board of Health would not have to wait for a sign off. Chairman Poillucci said it's up to the Engineer and the Applicant to make sure they are all set with other departments. He asked if the Board ever voted to make this a policy or was it just something the Board of Health did. Health Agent Perry said they discussed it as a policy never voted it as a regulation as far as he knew.

Vote to Adopt Board of Health Animal Bite Reporting Forms – Tabled

Acceptance of Meeting Minutes

Board Members reviewed the Board of Health meeting minutes from September 17, 2014.

Upon motion made by Member Flynn and seconded by Chairman Poillucci, the Board:

VOTED: To approve the Board of Health meeting minutes from September 17, 2014 as typed. Unanimous vote in favor.

Signing of Payroll Sheets

Upon motion made by Member Flynn and seconded by Chairman Poillucci, the Board:

VOTED: To authorize any one of the Board Members to approve and sign payroll sheets. Unanimous vote in favor.

Requirement of Certified Abutters List Discussion

Chairman Poillucci said there had been some confusion regarding certified abutters and who needs to be notified when there are variances. He said Title V doesn't necessarily say every abutter needs to be notified. The only way the assessors can do a certified abutters list is if you give them a radius and he felt that would cause more problems. He felt we should add direct or affected abutters. Member Flynn asked what the process was currently. Agent Perry said we pretty much trust the engineers to notify everyone they are supposed to. He said when he reviews the plan, he roughly checks and lists who he feels should be notified. He said it might help if the engineers gave us an affected abutters list. Chairman Poillucci said that the Assessor's Office doesn't know whose well is within a certain distance so we aren't able to get a certified abutters list for affected abutters. The affected abutters should be anyone that the applicant is asking for a variance from. Health Agent Perry said the only way that would change is if there is mounding or drainage concerns or a stable thing, odor etc., but Chairman Poillucci said that would only be direct abutters. Agent Perry said the engineer's should bring their affected abutters list to the assessors to ensure that the addresses are correct. Chairman Poillucci said it shouldn't matter because the letter is addressed to the property. Agent Perry said sometimes the homeowners don't reside there or are away. Chairman Poillucci said a list should come in with the plans as part of the septic review. Members agreed that any abutters for stables can be checked in Vision because they are direct abutters and that information is readily available. Health Agent Perry said he would send a notification to all the engineers stating that we require an abutters list submitted with the septic package and will be part of the review.

Upon motion made by Member Flynn and seconded by Member Maxim, the Board:

VOTED: To adjourn the meeting at 7:06 p.m. Unanimous vote in favor.

ACCEPTED AS TYPED 11-19-14JL
