

TOWN OF LAKEVILLE
Community Preservation Committee
Meeting Minutes
April 4, 2024

On April 4, 2024, the Community Preservation Committee held a meeting at 6:30 PM at the Lakeville Library, 4 Precinct St. The meeting was called to order at 6:40 PM by Chairman Michele MacEachern. Community Preservation Committee Members present were Chairman Michele MacEachern, Kathleen Barrack, Paula Houle, Amy Knox, John Lucey, Susan Spieler, Barbara Standish and Nancy Yeatts. Absent – Nancy LaFave. LakeCAM was recording the meeting for broadcast.

Budget Report of March – Nancy Yeatts

N. Yeatts stated that not much has changed since last month other than a little more money has been received. Previously we were at 77.2% of reaching our goal of \$24,811. We are at 78.0% and only need to collect \$22,804 more. It was suggested that we change the budget reporting to quarterly March, June, September, and December. The next tax payments aren't due until May so we should wait until June for the next report. N. Yeatts has also come up with the numbers to put on the sheet that was added to the appendix. She will show these to Todd Hassett to make sure the information is accurate. K. Barrack will continue to submit the CP3 reports to the state but will give Chairman MacEachern the log in information for a backup.

Review and possible vote Step 2 Applications:

- **Historic Town Hall Door Replacement**

The Committee reviewed the application by the Facilities Department to remove and replace two front entry doors on the Historic Town Hall. The doors will match period correctness. The amount requested is \$6,950 from CPA with \$1,750 as another funding source. The timeline from start to finish is 3 days with long-term maintenance of painting the doors every few years by Facilities.

A motion was made by J. Lucey and seconded by B. Standish, it was:

VOTED: to recommend approval of \$6,950 for the Step 2 application for town meeting under the historic budget

Unanimous vote

- **Cupola Repairs to the Lakeville Historical Museum**

The Committee reviewed the application submitted by the Historical Society to replace rotted and damaged wood, repair and seal flashing between cupola and clapboard base, seal and prime all repaired wood areas and cupola flashing, restore, paint, and reinstall eight (8) shutters, install Plexi panels with venting. The amount requested is \$20,000 from CPA with \$5,000 for another funding source. The timeline of completion will be Fall 2024 and the project required urgent attention due to water leaking through the cupola into the museum. The project will require a building permit and long-term maintenance. The cupola will require the same maintenance as any other old wooden structure.

A motion was made by J. Lucey and seconded by S. Spieler, it was:

VOTED: to recommend placing this on the warrant in the sum of \$20,000 to repair the cupola at the Historic Museum.

Unanimous

- **Clear Pond Park Fence**

The Committee reviewed the application submitted by the Parks Commission to replace the old, rusty and broken fence at Clear Pond Park area of Route 79 with a galvanized six (6) foot chain link fence. The amount requested is \$20,000 with no other funding source. B. Standish had a question about the email received from Franklin, the DPW director. He recommended a survey to stake out the layout of the fence and she wanted to

\$20,000 with no other funding source. B. Standish had a question about the email received from Franklin, the DPW director. He recommended a survey to stake out the layout of the fence and she wanted to know who would do the survey and who would be paying for it. The fence would also be near utility poles and would require Dig Safe. P. Houle stated the fence would be 10 feet away from the guardrail and would go behind the telephone pole and 20 feet into the woods. J. Lucey asked if vegetation would need to be cleared and P. Houle stated no. Chairman MacEachern asked what kind of maintenance would be required and P. Houle stated none, it would be maintained by DPW to cut the brush. The email from DPW stated Clear Pond would be responsible for maintaining the brush. The question was asked again about doing a survey and P. Houle said they wouldn't be doing one. S. Spieler mentioned that the coalition had raised the same question during the Step 1 application review. She also spoke to two members of the Middleboro CPA and they both said that even if a project is eligible, the committee does not have to recommend it to go to Town Meeting if it's not a good use of CPA funds. It's in our purview to either recommend or not recommend a project. They also said to not make the same mistake they made and approve every project to Town Meeting and spend all the money. When a significant project came along, they didn't have the money to fund it. S. Spieler didn't feel the fence benefits many residents and didn't feel it was a good project to move forward. The coalition email was read again about the project stating the first step is to determine if the fence is located on a protected parcel and if located in general municipal land along the road. It's only eligible if located in parkland and they will need to submit a survey to show the fence will be located within the park. If it's on general municipal land or in the road right of way, it is not eligible. If it is in the park, then it would appear to be a validate project under rehabilitation of parkland but as you know just because a project is eligible does not mean it's a good use of your limited CPA funds. Chairman MacEachern stated that a survey would be needed to determine where the road layout is. J. Lucey said there could be easements with the utilities that we do not know about, so a survey is needed. N. Yeatts recommended the application be continued to our next meeting to get answers to these questions. Chairman MacEachern will email the Park Commission and ask for a survey and means of ongoing maintenance. This will come back to the April 18, 2024 meeting.

Review and approve meeting minutes for March 21, 2024 and March 25, 2024

A motion was made by N. Yeatts and seconded by J. Lucey, it was:

VOTED: to approve meeting minutes of March 21, 2024

Unanimous

A motion was made by S. Spieler and seconded by J. Lucey, it was:

VOTED: to approve meeting minutes of March 25, 2024

Unanimous

Review Draft Revisions for Community Preservation Plan

S. Spieler submitted some edits to the plan that the Committee reviewed. There was discussion regarding some of the edits. N. LaFave joined the meeting by phone at 7:39 pm. She gave some feedback on the Historic Structure Report additions to the plan. She would like to show the edits to the Historical Commission at their next meeting. The Historic Resource Inventory Form should be added to the Step 2 application if it was applicable. The Committee decided they will each look at other town plans and bring their recommendations to the next meeting.

Next meeting date April 18, 2024 at COA

A motion was made by J. Lucey, and seconded by B. Standish, it was:

VOTED: to adjourn the meeting at 7:53 pm.

Unanimous

Presented at Meeting:

Page 2 of Step 2 Clear Pond Park Fence application

Total Funding Requested: _____

Funding From Other Sources: Amount: N/A

Source: _____

Timeline of Project: _____

If funding is requested for multiple years please attach a breakdown of the total project cost for each year, amount of CPC funds requested for each year, and amount of confirmed additional funding secured for each year. Also provide a schedule for the project indicating the tasks to be completed each year.

ADDITIONAL QUESTIONS AS APPLICABLE (If Yes, please explain):

Does this project require urgent attention? Yes ___ No ___

Does this project require permits or licenses from local boards or state offices? Yes ___ No ☒

Does this project require any long-term maintenance? Yes ___ No ☒

Does this project require any professional design or legal assistance? Yes ___ No ☒

Signature of Applicant: Melvin Lutz

Date: 3-20-2024