

Lakeville Cemetery Commission  
Meeting Minutes  
April 12, 2012 – Town Office Building

- Call to Order: The meeting was called to order by Chairman Upham at 9:03 AM
- Members present: Commissioners: Upham, Douillette and Mansfield
- Guests present: Christopher Peck, Superintendent of Streets
- Election of Officer: Upon a motion made and seconded it was: Voted unanimously to reelect Commissioner Upham as Chairman.
- Minutes: The minutes of March 21, 2012 were reviewed and upon a motion made and seconded, it was: VOTED unanimously to approve the minutes as presented.
- Guest: Upon a motion made and seconded it was VOTED unanimously to change the agenda and allow Superintendent Peck to speak before resuming the agenda.

The Highway Department's current staffing is short with four workers out with medical issues. The department is stretched thin. Superintendent Peck is trying to accommodate our various requests beyond general maintenance and has agreed to:

- Collect and store both unpainted cemetery signs and steel railings being held at Old Colony Vocational School to the Town Barn.
- Cut and remove the tree across the access path to Pickens # 2 cemetery.
- Removed Trees, shrubs, plantings at Thompson Hill, Pond and as noted at the other cemeteries.
- Work with Chairman Upham on timing and requirements for installing the granite posts and railings in the front of Clark/Horr. Due to the condition of the collected posts a discussion occurred on removing and using the granite post in front of the Boy Scout building. It was agreed that chairman Upham will write a letter to the selectmen seeking permission.

A general discussion occurred regarding cutting brush just outside of defined areas that is affecting the integrity of the cemetery walls and railings. It was agreed that this will be reviewed at a later date but that we should notate areas needing immediate attention.

Chairman Upham stated he and his wife will sand and paint the newly installed railings that rusted at Canady.

Superintendent Peck exited the meeting at 9:45AM.

- Financial Report:** Commissioner Mansfield reviewed April 2, 2012 cemetery financial reports. Year to date (YTD) revenue from sale of lots and fees increased to \$8,702.00. Expenses YTD totaled \$3,398.28. The Perpetual Care accounts balance is \$68,772.89 with Interest received for March of \$8.74. Town Treasurer Kenney is still researching investment options for this account. Commissioner Mansfield suggested a switch to a Certificate of Deposit as opposed to a Money Market fund. Upon a motion made and seconded, it was: VOTED unanimously to approve the financial report.
- Correspondence:** No correspondence was received.
- Old Business:** Commissioner Douillette submitted a revised list of commissioner's assigned cemeteries broken down by ownership by town and private parties.
- New Business:** There was no new business to discuss.
- Next meeting:** A discussion on meeting dates occurred. Due to conflicts on Thursday's, it was agreed to hold meeting, as needed, on the 2<sup>nd</sup> Wednesday of each month at 9 am. The next meeting was scheduled for Wednesday May 9' 2012 at the Town Office Building conference room at 9 AM.
- Adjourn:** There being no further business to discuss, upon a motion made and seconded it was: VOTED unanimously to adjourn at 9:58 AM.