

Lakeville Board of Assessors

September 26, 2011

Location: Assessors Meeting Room

Called to Order	4:16 pm by Dana Lucas
Attendees	Paul Meleey, Janet Black, Norman Taylor, Molly Reed
Approval of Minutes	Sept 12, 2011 – Motion by P. Meleey, 2 nd J. Black all were in favor
Communications	DOR – Municipal health reform regs & City & Town MAAO newsletter and dues notice
Invoices	MAAO Dues - approved
Documents for BoA's signature	Boat warrants and abatement Payroll Mileage logs
BoA Issues/Concerns	Temp Clerk Job Posting - J Black stated that she had informed H Roderiques that the Board intended to discuss her position as Assessing Clerk, that it was agreed that she would not be present. At 4:30 pm, P Meleedy made a motion to go into Executive Session to discuss the reputation, character, physical condition or mental health, rather than professional competence of an individual and upon convening will return to their regular meeting. J Black seconded, vote PM I, DL I, JB I. P Meleedy made a motion at 4:42 to close the Executive Session and continue to the regular board meeting. Vote PM I, DL I, and JB I.
Principal Assessor Report	Chapter land – update on filings Exemptions - mailed 9/21, 19 were returned today Vision interim update – to be here Oct 5, 2011 – new growth to be set, classification hearing date. Calendar for tax rate setting MAAO clerks meeting report Sale questionnaire for review – discussed - put on next agenda Excise Procedure for review – discussed – put on next agenda
FY2015 Reval	DOR Recommendations – cycle inspection plan – discussion of sending postcards announcements instead of letters to save postage. Discussion of timeline, office will need to full staff to proceed.
Appellate Tax Board Board reserves the right to go into Executive Session.	FY10 & 11 Joshua Ln – ATB continued to Jan 2012 D Lucas presented an ATB checklist from a workshop. The Board reviewed the 3 year averaging – this is for properties that did not pay their tax bills. A short discussion on how to presentation of documents to ATB took place
Old/New Business	None
Next Meeting	October 11 @ 5 pm October 24 th at 4:30 pm

Accepted 10/11/2011